

NACCAS Accreditation Workshop – Frequently Asked Questions

1. When is the NACCAS Accreditation Workshop?

The workshop is held quarterly in March, June, September, and December.

- Saturday – Pre-Candidate Class
- Sunday – Standards and Policies
- Monday – Concurrent Sessions and ICPE training with morning and afternoon classes

2. Anyone can attend, but who must attend?

A. Everyone must attend the Sunday and Monday sessions.

B. If you have never attended a workshop (the institution does NOT have a school reference number):

- You must also attend the Saturday Pre-Candidate Class
- One registrant must be an Owner.
- You must attend within the 6 month period prior to submitting an Application for Candidate Status.

C. Candidate schools:

- You are required to attend within 12 months after the Grant of Candidate Status; prior to submitting an Application for Initial Accreditation.
- You are required to attend again if the Application for Initial Accreditation has not been submitted within the first 12 months of Candidate Status.

D. Accredited Schools (during the first three years of accreditation):

- You are required to attend at least once during each of the institution's first 3 years of accreditation, after from the Grant of Initial Accreditation.

E. Accredited Schools (longer than three years of accreditation):

- You are required to attend between 9 and 24 months prior to the institution's anniversary date.

F. NACCAS Evaluators:

- You are required to attend within 24 months of attending a prior workshop.
- New ICPEs are required to attend within 6 months of applying to serve as an ICPE.

3. To receive credit for attendance, when should I plan to arrive and depart?

- The workshops are all day classes.
 - They begin between 8:30am and 9:00am.
 - They end between 5:00pm and 6:00pm.
- Registrants must attend each day in full.
- Registrants must sign the attendance sheets for all workshop sessions.
- Plan to arrive the day before the workshop begins and leave the day after.

4. Is the registration fee for the school or individual?

- The registration fee is for each individual.
- Each individual must complete a registration form with Monday concurrent session preferences.