

**PROVISIONAL ADDITIONAL LOCATION ON-SITE EVALUATION REPORT**

The additional location has been reviewed to determine the school's compliance with the accreditation requirements listed below. The letter "C" indicates compliance with the requirement; the letters "NC" indicate non-compliance.

- 1. \_\_\_\_\_ Instructor Teaching Credentials Compliant with Applicable State Requirements (Standard II, Criterion 1)
- 2. \_\_\_\_\_ Substitute Instructors (Standard II, Criteria 2 & 3)
- 3. \_\_\_\_\_ Current School License and Legal Authorization to Provide Training (Standard III, Criteria 1 & 2)
- 4. \_\_\_\_\_ Written Operating Procedures Adopted, Implemented & Maintained Effectively (Standard III, Criteria 4 & 5)
- 5. \_\_\_\_\_ Current, Signed Program Participation Agreement and ECAR (Standard III, Criterion 7)
- 6. \_\_\_\_\_ Advertising is Factual (Standard III, Criteria 9 & 10; NACCAS' *Policy on Advertising*)
- 7. \_\_\_\_\_ Training Agreements with other Agencies (Standard III, Criterion 11)
- 8. \_\_\_\_\_ Student Right to Access Files (Standard III, Criterion 12)
- 9. \_\_\_\_\_ Student Right to Privacy Policy/FERPA (Standard III, Criterion 13)
- 10. \_\_\_\_\_ Admissions Policy (Standard IV, Criterion 1)
- 11. \_\_\_\_\_ Catalog (Standard IV, Criteria 3 & 4)
- 12. \_\_\_\_\_ Enrollment Agreement (Standard IV, Criteria 7, 8, 9, & 10)
- 13. \_\_\_\_\_ Admissions Practices (Standard IV, Criterion 14)
- 14. \_\_\_\_\_ Academic Advising Procedures and Referrals for Professional Assistance (Standard V, Criteria 3 & 4)
- 15. \_\_\_\_\_ Course Outlines (Standard VI, Criteria 3 & 4)
- 16. \_\_\_\_\_ Effective Course Organization (i.e., Instructional Materials) (Standard VI, Criteria 10, 11 & 12)
- 17. \_\_\_\_\_ Compliance with Regulations Governing Fire, Health, and Other Safety Issues (Standard VIII, Criterion 3)
- 18. \_\_\_\_\_ Satisfactory Academic Progress Policy (Standard IX, Criterion 5)
- 19. \_\_\_\_\_ Evaluation Procedures/Progress Records (Standard IX, Criteria 1, 3 & 6)

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School Reference Number

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School Name

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School Owner/Designee Signature Date

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NACCAS Staff Member Signature Date

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Academic Evaluator Signature Date

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School Owner/Administrator Evaluator Signature Date