

NACCAS Dress and Appearance Code

NACCAS evaluators represent the NACCAS Board of Commissioners. Evaluators are expected to look professional and behave in a professional manner in their relationships with NACCAS staff, school personnel, students, accreditation liaisons, and the public when serving as peer evaluators under contract with NACCAS. To help meet these goals, NACCAS has adopted a Dress and Appearance Code. While *business professional* attire is expected at all times while representing NACCAS, if the specific activity (i.e., a reception or a beauty ball) requires special dress, please dress accordingly. However, while in transit (on a plane, on a train, etc.), comfortable attire is permitted. *Business professional* attire includes clothing, accessories, shoes, and grooming. Within the dress code, acceptable attire that accommodates religious requirements and/or a disability is allowed.

Adherence to the following guidelines of dress is expected from all evaluators:

1. Clothing should fit in such a manner that it does not expose the abdomen, chest, cleavage, or buttocks areas.
2. Clothing and visible tattoos should be free of sexually related references, foul language, references to drugs or weapons, or references to religion or any protected class.
3. Clothing should not be loose or dangle in such a way that it creates a safety hazard.
4. Body piercing jewelry will only be worn on the ear. No other areas of the body with piercing jewelry should be visible to the public.
5. The following items are not allowed:
 - tank tops
 - flip flop sandals
 - athletic shoes
 - slippers
 - noisy shoes
 - distracting, offensive or revealing clothing
 - anything you would customarily wear to the beach, wash a vehicle, garden, or work out
6. Examples of Business Professional Dress are:
Men – Slack/pants, button-down shirt with a tie, jacket, and hard-soled business professional looking shoes.
Women – Slacks, skirt, dress, professional blouse or sweater, and hard-soled business professional looking shoes.
7. Personal hygiene must be maintained. Be judicious in the use of scents (scented lotions, perfume, or cologne, for example) as people encountered while on business for NACCAS may be allergic or sensitive to them.
8. Be aware that a question about “Representing the Commission in a Positive and Professional Manner” is included on the Evaluation Survey which is filled out by staff, evaluators, and school personnel. Dress and Appearance are elements of that representation. The Commission may take action on violations of dress code. Those actions may include counseling and/or removal from the list of independent contractors available to provide peer evaluation services.