

CAREER PROFILE

Certified Beauty and Wellness Instructor with over 10 years of experience in aesthetics and cosmetology.

Skills & Expertise:

- Aesthetics
- Cosmetology

PROFESSIONAL EXPERIENCE

Advanced Instructor of Cosmetology

June 2003 – Present

Classic School of Cosmetology – Classic, California

- Supervise students' laboratory and clinical work.
- Evaluate and grade students' class work, laboratory and clinic work, assignments, and papers.
- Keep abreast of developments in the field by reading current literature, talking with colleagues, and participating in professional conferences.
- Plan, evaluate, and revise curricula, course content, course materials, and methods of instruction.
- Prepare and deliver lectures to students on cosmetology-industry topics such as aesthetics, barbering, and other beauty and wellness practices.
- Prepare course materials such as syllabi, homework assignments, and handouts.
- Initiate, facilitate, and moderate classroom discussions.
- Maintain student attendance records, grades, and other required records.
- Advise students on academic and vocational curricula and on career issues.

Aesthetician

May 2002 – June 2003

Unique Day Spa – Classic, California

- Sterilize equipment and clean work areas.
- Examine clients' skin, using magnifying lamps or visors when necessary, to evaluate skin condition and appearance.
- Cleanse clients' skin with water, creams, or lotions.
- Demonstrate how to clean and care for skin properly and recommend skin-care regimens.
- Select and apply cosmetic products such as creams, lotions, and tonics.
- Perform simple extractions to remove blackheads.
- Stay abreast of latest industry trends, products, research, and treatments.
- Determine which products or colors will improve clients' skin quality and appearance.
- Treat the facial skin to maintain and improve its appearance, using specialized techniques and products, such as peels and masks.
- Refer clients to medical personnel for treatment of serious skin problems.

EDUCATION, LICENSES & PROFESSIONAL AFFILIATIONS

Bachelor of Arts, Business

Smart University, 1995 – 1999

Master of Arts, Education

California Educators University, 2000 – 2002

JANE BROWN

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Licenses

California State Licensed Cosmetologist; License#: 79TX6520976/ Expires – 1/2014

Professional Affiliations

Board Member, California Cosmetology Board

SAMPLE