



2/3/2015

**Dear Non-Candidate Schools, Candidate Schools, and Newly Accredited Schools:**

\* New requirements as of January, 1, 2015 \*

You may want to consider registering for one of the upcoming NACCAS Accreditation workshops in 2015 to stay in compliance with NACCAS requirements. See the [NACCAS website](#) for the workshop dates, locations, and registration deadlines.

- **New schools** (pre-candidate schools) are now required to attend a Pre-Candidate Class on Saturday, as well as, the NACCAS workshop, which will be held on Sunday and Monday.

*NACCAS Handbook, Appendix 3: The Owner and (if different from the Owner) the proposed Accreditation Liaison of an institution applying for candidate status must attend a NACCAS Accreditation Workshop and Candidate Class within the six (6) month period prior to submitting an Electronic Application for Candidate Status.*

- **Candidate schools** are now required to attend a NACCAS workshop, which will be held on Sunday and Monday, once during the first 12 months of candidacy and again, if necessary, during the second 12 months of candidacy.

*NACCAS Handbook, Appendix 3: The Owner and (if different from the Owner) the proposed Accreditation Liaison of an institution granted candidate status must attend a NACCAS Accreditation Workshop prior to submitting its Application for Initial Accreditation, but not later than the twelve (12) months after the grant of candidate status. (once during the first 12 months of candidacy)*

*If the institution has not submitted an Application for Initial Accreditation as of the 12-month anniversary of its having been granted candidate status, the institution's Owner and (if different from the Owner) the proposed Accreditation Liaison must attend a second-post application NACCAS Accreditation Workshop not later than the 24-month anniversary of its grant of candidate status. (and again, if necessary, during the second 12 months of candidacy)*

**Note:** Candidate schools who have not yet attended a NACCAS workshop, must attend the Pre-Candidate Class on Saturday, prior to the NACCAS workshop, which will be held on Sunday and Monday. This is a one time requirement.



- **Newly Accredited schools** are now required to attend a NACCAS workshop, which will be held on Sunday and Monday, at least once during each of the institution's first 3 years of accreditation.

*NACCAS Handbook, Appendix 3: After being granted initial accreditation, the Owner and (if different from the Owner) the Accreditation Liaison of the newly-accredited institution must attend a NACCAS Workshop at least once during each of the institution's first three (3) years of accreditation (commencing on the date of initial accreditation). This obligation applies even if the institution's initial accreditation period is less than three (3) years.*

- **NACCAS Evaluators** are now required to attend the NACCAS workshop, which will be held on Sunday and Monday, within 24 months of attending a prior workshop.

**NOTE:** Attendees must remain through the conclusion of each day to receive full NACCAS workshop attendance credit. Please book your flights accordingly.

**Reminder to NACCAS-accredited schools:** Your school's email address may be important to NACCAS as a part of the requirement that you are able to receive all official communications relevant to your accreditation. Before you unsubscribe make sure that NACCAS has a valid email address for your school.

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