



Monday, October 12, 2015

Dear School Owners & Interested Parties:

Few processes within NACCAS' scope are as vital as the student outcome rates contained in the annual report. Accordingly, it is critical that all institutions calculate their 2014 outcome rates accurately and in accordance with NACCAS' [2014 \(Data\) Annual Report Instructions](#).

As noted previously in an email blast sent out September 29, 2015, NACCAS will be offering two annual report webinars, as detailed below:

Annual Reports 101

- Description: This webinar will provide participants with a basic overview of NACCAS' annual report. Topics covered will include deadlines, electronic submission, and the basic calculation methodology for the graduation, placement, and licensure outcome rates. Recommended for individuals who are unfamiliar with the basics of the annual report.
- Date: Thursday, October 15, 2015
- Time: 2:30 EDT
- To register for this webinar, [click here](#).

Annual Reports 201

- Description: This webinar will expand upon the material covered in the 101 webinar, while reinforcing details regarding the graduation, placement, and licensure rates. Specifically, key areas will include (i) issues with non-compliant documentation for self-employed students, (ii) how to address miscalculated contract addenda (e.g., leaves of absence), and (iii) suggestions on how to improve your institution's internal procedures.
- Date: Thursday, October 22, 2015
- Time: 2:30 EDT
- To register for this webinar, [click here](#).

For those unable to be present, we will post a recording of the webinar to our website following its completion. All webinars are free and open to any and all interested parties. (Note: If you are not attending as a representative of a school, simply answer "N/A" to the registration questions of "School Name" and "Reference Number.")

If you have any questions regarding the webinar registration, please contact Alicia Williams at awilliams@naccas.org. If you have any questions regarding the content of the webinar, please contact Jason Tiezzi at jtiezzi@naccas.org. We hope to see you there!



Reminder to NACCAS-accredited schools: Your school's email address may be important to NACCAS as a part of the requirement that you are able to receive all official communications relevant to your accreditation. Before you unsubscribe make sure that NACCAS has a valid email address for your school.

National Accrediting Commission of Career Arts & Sciences | 4401 Ford Ave. Suite 1300 | Alexandria, VA 22302

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