



**Friday, September 18, 2015**

**Dear School Owners:**

As NACCAS continues to provide innovative measures to increase your accreditation experience, we are proud to announce the implementation of the "Virtual School Visits." In this new virtual visit process the on-site evaluation at the school will be coordinated by a NACCAS staff member located at the NACCAS office, however, the visiting team will have an Independent Contractor Peer Evaluator (ICPE) Team Liaison on-site to help assist the NACCAS staff member (Compliance Coordinator) coordinate and complete the visit. As the subject matter expert on NACCAS Standards and Criteria, the NACCAS Compliance Coordinators (formerly Regional Accreditation Specialists) will be responsible for maintaining the overall successful functioning of the on-site visit process. The NACCAS Compliance Coordinator is also responsible for reviewing the school's policies, forms, and Annual Report prior to the visit to verify compliance with NACCAS Standards.

The concept of doing business virtually is common place in this day and age. This exciting opportunity brings modern cost saving measures to the day to day practice of evaluating the schools NACCAS accredits. The NACCAS Board of Commissioners has researched this matter and is implementing these new internal procedures effective with the October 2015 school visits. Over time these new procedures are intended to minimize the continual increases in travel costs that directly impact our schools and to streamline the overall visit process. NACCAS Compliance Coordinators will still occasionally lead visits on-site as in the past; however, doing business virtually is truly the wave of the future.

What do schools need to know to prepare for the NACCAS visit? You will receive a detailed outline of the new virtual visit process in one of three ways:

1. The "Checklist and Timeline for School Visits" document will be included with your Visit Notification Letter.
2. If you have already received your Visit Notification Letter, you will receive a personalized e-mail within 24 hours that contains the "Checklist and Timeline for School Visits" document.
3. The "Checklist and Timeline for School Visits" document will also be available on the NACCAS website in the future.

If you have questions about this or any other part of the visit process please contact your Compliance Coordinator or one of the Accreditation Department staff. For a current list of NACCAS Staff please consult the [Staff Directory](#).



**Reminder to NACCAS-accredited schools:** Your school's email address may be important to NACCAS as a part of the requirement that you are able to receive all official communications relevant to your accreditation. Before you unsubscribe make sure that NACCAS has a valid email address for your school.

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To not receive further emails from us, please [click here](#) or reply to this email with "unlist" in the Subject line.