



**Monday, March 21, 2016**

**Dear School Owner and Interested Party:**

NACCAS is pleased to announce that as part of its ongoing focus on customer service, we have streamlined and simplified the non-substantive change notification forms. A number of non-substantive changes can now be reported on a simple, one page form. You can find the revised notification forms on our website [here](#).

NACCAS will still accept old non-substantive change forms until April 15, 2016, in order to allow transition time for institutions actively working on non-substantive changes. Following the expiration of this thirty day period, the old forms will no longer be accepted.

If you have any specific questions or comments regarding the new non-substantive change forms, please feel free to email [jtiezzi@naccas.org](mailto:jtiezzi@naccas.org). We are constantly striving to improve, so feedback (whether general or specific) is always welcome!

**Reminder to NACCAS-accredited schools:** Your school's email address may be important to NACCAS as a part of the requirement that you are able to receive all official communications relevant to your accreditation. Before you unsubscribe make sure that NACCAS has a valid email address for your school.

National Accrediting Commission of Career Arts & Sciences | 4401 Ford Ave. Suite 1300 | Alexandria, VA 22302

To not receive further emails from us, please [click here](#) or reply to this email with "unlist" in the Subject line.