



Wednesday, October 12, 2016

**SAVE THIS EMAIL**

## **IMPORTANT 2016 BOARD OF COMMISSIONERS ELECTION INFORMATION**

Dear School Owner:

Pursuant to the NACCAS *By-Laws*, Article III, Section V, (C) 2, states: For the purpose of determining accredited schools entitled to vote for Commissioners, the Chair of the Commission shall provide that the list of accredited schools be closed as of October 15. This means that the schools that are eligible to vote in this year's election are the active NACCAS-accredited schools as of **October 15, 2016**.

This year there are four (4) positions that are coming up for election. To *view* the positions and brief bios of the individuals running for the Board of Commissioners please [click here](#).

**The voting period is from November 1, 2016 at 8:00 am Eastern Time (EST) and ends November 30, 2016 at midnight (EST).**

Each NACCAS-accredited school is identified by our established active NACCAS Owner Identification Number (OID), not to be confused with your NACCAS school reference number. For this election process, your username will be the same as your OID which will be listed in an upcoming email. Additionally, your OID represents all the active schools currently accredited by NACCAS under that specific OID. Each active NACCAS-accredited school associated with that OID indicates the number of votes you have. So, if you have 5 schools associated with the OID, each time you vote for an At-Large Candidate, you are casting 5 votes. For the Zone Commissioner Candidates, if applicable, each time you vote, only the number of schools in that zone will be cast.

Our auto-registration system at the NACCAS Elections Site has created an account username (your established OID) and a one-time password for your convenience, which is activated automatically when you enter the voting process, and does not require you to do anything. However, if you need to go back into the voting process at a later time, you will be required to establish a new password, see below for specifics.

**Reminder to NACCAS-accredited schools:** Your school's email address may be important to NACCAS as a part of the requirement that you are able to receive all official communications relevant to your accreditation. Before you unsubscribe make sure that NACCAS has a valid email address for your school.

National Accrediting Commission of Career Arts & Sciences | 4401 Ford Ave. Suite 1300 | Alexandria, VA 22302

To not receive further emails from us, please [click here](#) or reply to this email with "unlist" in the Subject line.



In the e-mail that will be sent to the owner representative on file with NACCAS on **October 28, 2016**, you will be provided a link to the NACCAS electronic voting site. This link can only be used once to log in, but will lead you to a page where you will be required to reset your password if needed for re-entering at a later time, for corrections, or changing of your vote. After resetting your password (please keep for safe keeping), you will be able to log back in on demand. So to make things easier for you, NACCAS recommends that you do not open the link until you are ready to vote.

**The election results will be announced via eblast in early December.**

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