

AMENDED STANDARDS – Effective January 1, 2013

Standard II – Instructional Staff

Previous language:

D 4. Instructors attend meetings according to the institution's policy.

New language:

D 4. Instructors, with the exception of substitutes, attend meetings according to the institution's policy which shall require a meeting at least once every 12 months.

Previous language:

D 6. The institution has a written plan for continuing education for all instructors.

D 7. The written plan requires all instructors to meet their state requirements for licensure or certification renewal, if applicable, but not less than 12 clock hours of such activity each year, per instructor.

New language:

D 6. Each instructor, with the exception of substitutes, meets the state requirements for continuing education, if applicable, but not less than 12 clock hours of such activity each year. If the institution requires more hours, each instructor must comply with the institution's requirements.

Standard III – Administrative Services

Previous language:

O 2. Appropriate licenses and certificates issued by state and/or other regulatory authorities are publicly displayed.

New language:

O 2. Appropriate licenses and certificates issued by state and/or other regulatory authorities are publicly displayed in accordance with state regulations.

Previous language:

D/O 9. Advertising for the institution is factual

D 8. Advertising conforms to the NACCAS [*Policy on Advertising*](#).

New language:

D 8. Advertising conforms to the NACCAS [*Policy on Advertising*](#). (Previous D/O 9 has been moved into the language within Policy III.02)

Previous language:

D 13. The institution complies with the Family Education Right to Privacy Act.

New language (and new Criterion #):

D 11. The institution requires written consent from the student or guardian before releasing any student information in response to a third party requests, other than a request by NACCAS, unless otherwise required by law.

Standard IV – Admissions Policies and Procedures

New language:

- D 11. If the institution has a leave of absence policy, it must be in compliance with the NACCAS Leave of Absence Policy. (This is a new criterion.)

Previous language:

- D 12. The institution has a policy that clearly defines how training or education received at another institution is applied to the receiving institution's course or program requirements for graduation (including the possibility that no such transfer credit is granted).

New language (and new Criterion #):

- D 13. The institution has a policy that clearly defines how training or education received at another institution is applied to the receiving institution's course or program requirements (including the possibility that no such transfer credit is granted).

Standard V – Student Support Services

Previous language:

A 4. Referrals for professional assistance for students are made, as necessary.

New language:

A 4. Contact information for professional assistance is made available to students.

Previous language:

A 6. Information and advice on any available financial assistance is accessible to students.

New language:

A 6. Information and advice on available financial assistance is accessible to students.

Standard VI - Curriculum

Previous language:

- D 7. Courses and/or programs offered by the institution comply with the applicable regulatory agency curriculum requirements. In the absence of oversight agency regulations regarding curriculum, courses and/or programs are designed to meet industry standards using feedback from the institution's advisory committee.

New language:

- D 7. Courses and/or programs offered by the institution comply with the applicable regulatory agency curriculum requirements. In the absence of oversight agency regulations regarding curriculum, courses and/or programs are designed to meet industry standards using feedback from the institution's advisory committee and required elements of the state or national examination, if applicable, and/or requirements defined in the oversight agency's statutes or regulations for licensure.

New language of new Criterion:

- A 8. Each course and/or program provides instruction on the regulations governing the scope of practice for which students are training. (Previously Standard V, Criterion 5.)